

**CARITAS INSTITUTE OF HIGHER EDUCATION AND
FRIENDS OF SICHUAN ASSOCIATION (HONG KONG)
(ALSO KNOWN AS 明愛專上學院暨四川之友協會)**

THE FUNDING SCHEME FOR YOUTH INTERNSHIP IN THE MAINLAND

明愛「共勉共進」成都實習計劃書

REPORT OF FACTUAL FINDINGS

FOR THE PERIOD FROM 30 MAY 2015 TO 8 JULY 2015



L & L PARTNERS

CERTIFIED PUBLIC ACCOUNTANTS (PRACTISING)

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REPORT OF FACTUAL FINDINGS

To: Commission on Youth

We have performed the procedures agreed with you and enumerated below with respect to the expenditure report of the Project “2015至2016年度青年內地實習資助計劃” organized by CARITAS INSTITUTE OF HIGHER EDUCATION AND FRIENDS OF SICHUAN ASSOCIATION (HONG KONG) (ALSO KNOWN AS 明愛專上學院暨四川之友協會) (“the Company”) for the period from 30 May 2015 To 8 July 2015 (“the relevant period”). Our engagement was undertaken in accordance with Hong Kong Standard on Related Services 4400, “Engagements to Perform Agreed-Upon Procedures Regarding Financial Information” issued by the Hong Kong Institute of Certified Public Accountants (HKICPA). The procedures were performed solely to assist you in evaluating the validity of expenditures are summarized as follows:

1. We obtained the amount of expenditures provided by the company.
2. We have test checked to the relevant supporting documents of the expenditures.

The expenditure report has been prepared from the needs of the project and reflects all the expenses for the project are within the approved scope of the Working Group and are vetted against the "Guideline on Organising Internship Project and the Use of Sponsorship" issued by the Secretariat of the Working Group.

Because the above procedures do not constitute an assurance engagement made in accordance with Hong Kong Standards on Auditing, Hong Kong Standards on Review Engagements or Hong Kong Standards on Assurance Engagements, we do not express any assurance on the expenditure report for the period from 30 May 2015 To 8 July 2015.

Had we performed additional procedures or had we performed an assurance engagement of the financial statements in accordance with Hong Kong Standards on Auditing, Hong Kong Standards on Review Engagements or Hong Kong Standards on Assurance Engagements issued by the HKICPA, other matters might have come to our attention that would have been reported to you.

Our report is solely for the purpose set forth in the first paragraph of this report and for your information and is not to be used for any other purpose or to be distributed to any other parties. This report relates only to the accounts and items specified above and do not extend to any financial statements of FRIENDS OF SICHUAN ASSOCIATION, taken as a whole.

L & L Partners
Certified Public Accountants (Practising)
Hong Kong, 2 October, 2015

支出 (如欄位不敷應用, 請自行調整或覆印此頁)

往內地實習團 [當中包括實習期間的非工作日活動安排 (如適用)]

(請注意: (i) 往廣東省外實習團:每名合資格參加者可獲資助額上限為港幣 15,400 元; (ii) 往廣東省內實習團:每名合資格參加者可獲資助額上限為港幣 12,800 元; (iii) 如實習期間的支出少於合資格青年參加者於實習期間的資助總額, 有關資助將下調; (iv) 實習期間的支出必須以單據支持; (v) 參加者收費不可用以資助工作人員或義工的隨團支出。)

項目	預算支出 (\$)	實際支出 (\$)	資助額 (\$)	附註 (如適用)
團費	691,200	182,069.2	291,840	人數不足, 資助額按 比例計 算: $691200/45*19=$ 291,840

宣傳、招募參加者及配套活動

(請注意: 申請發還撥款時應以實報實銷的原則申領)

核數報告

(請注意: 申請發還撥款時應以實報實銷的原則申領)

核數費用	10,000	4,500	10,000	
總計:	701,200	186,569.2	301,840	